**淡江大學成人教育部註冊單**TAMKANG UNIVERSITY Division of Continuing Education

※填列本表即視同本人同意所提供的資料供淡江大學教學行政用途或課程資訊提供，本校將依「個人資料保護法」規範

使用，基於必要時，才會將個資提供給第三方(如：保險公司、醫療單位或警政單位等)，如需刪除資料請另行提出申請。

**According to the Personal Information Protection Act, your personal information will only be provided to third parties, such as insurance companies, medical institutions and police departments, when it is necessary. The University will only use personal information for administrative purposes or for providing course information; personal information will not be used for other purposes.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 班別  Course |  | 身分證字號  ID Number |  | |
| 護照號碼  Passport No. |  | |
| 中文姓名  Chinese Name |  | 國籍  Nationality | <本國人士不需填寫> | |
| ＊英文姓名  English Name |  | 出生  Date of Birth | 年  月  日  Year Month Date | |
| 行動電話  Mobile |  | ＊性別  Sex | □ 男　　 □ 女  M F | |
| 信 箱  E-mail |  | 電話  Tel |  | |
| ＊地址  Address | □□□ | | | |
| 課程日期  Proposed starting date | 年　　　月　　　日　～　　　　年　　　月　　　日（共　　　週）  Year Month Date Year Month Date　　　　　Week(s) | | | |
| 級數  Study Year | Have you ever studied Chinese before? □ Yes □ No   * Basic(0～1) □ Intermediate(1～2) □ Advanced(2～3 or more than) | | | |
| 備註  Remarks | **註1：＊ 為非必填項目**  **註2：本紙本資料保存年限1年** | | | 照片  Photos Here |
| 收據號碼  Receipt No. | No. $ | | |

※退費辦法(依教育部專科以上學校推廣教育實施辦法)：學期開始前退90%學費、學期開始未達1/3期程退50%學費、學期開始超過1/3期程：**不退費**。

**Tuition Fee: Students withdraw from the course will be subjected to the following refund policy of tuition as per Ministry of Education Regulation.**

**Before the course start: 90% refund of tuition、Before passing one third of course: 50% refund of tuition、After passing one third of course: NO REFUND**